

Home to school transport – Terms and Conditions

School Transport Passes

Transport passes are for use on home to school transport contracted by the school. They can only be offered where there are spare, unallocated seats available on the vehicle. Please note, if your child requires transport at any other time to and from school, this remains the parent/carers responsibility to arrange.

Students will be allowed to travel on production of a valid school transport pass, which must be shown to the driver on boarding the bus, and to any authorised person upon request. You must ensure that your child carries their pass at all times otherwise they may be refused travel. **Students must attend the bus stop at least 5 minutes ahead of the timetabled departure time**, this is to ensure that the vehicle can be loaded and leave all stops on time. If your child is late to the stop, the school cannot be held responsible. Please note, where a student has previously received a transport pass, there is no guarantee that a pass will be available in future academic years.

Behaviour Policy

We are committed to safety and acceptable behaviour on school transport for the benefit of all passengers. If your child's behaviour does not meet the school's expectations, we reserve the right to withdraw their place on the service, without recompense. Reports by bus operators, taxi drivers, school staff and others may be used in determining action to be taken to address student behaviour.

Payment Information

The cost of a school transport pass reflects a contribution to the value of the transport provided. The pricing for the 2025/26 academic year is £660. Where a student joins Filey School midway through a term, we will apply a pro-rata charge. Please contact the school office for details of this.

The total cost of £660 can be paid in full or can be split into 10 monthly payments, payable between September and June. Please be aware that the cost of the bus is reviewed yearly so the current price is subject to change.

Year 11's are expected to pay for the full years charge regardless of when they leave in the summer term. The charge is a contribution towards the cost of providing transport, not a charge based on the number of days the pupil uses the service.

Payment should be made via the MCAS App, the school's preferred method of payment. If this is not possible, please contact the school office to discuss.

We reserve the right to remove your child access to this service if you do not keep up to date with the monthly payments.

Payment Schedule

Instalment	Payment due	Amount
Instalment 1	01/09/2025	£66.00
Instalment 2	01/10/2025	£66.00
Instalment 3	01/11/2025	£66.00
Instalment 4	01/12/2025	£66.00
Instalment 5	01/01/2026	£66.00
Instalment 6	01/02/2026	£66.00
Instalment 7	01/03/2026	£66.00
Instalment 8	01/04/2026	£66.00
Instalment 9	01/05/2026	£66.00
Instalment 10	01/06/2026	£66.00

If we do not receive payment within 7 days of the scheduled dates, we reserve the right to withdraw the bus pass. At this point, responsibility for transporting the student to and from school will rest with the parent/carer. The bus pass will be returned when ALL overdue instalments are received in full.

Any default or persistent failure to pay by the above dates will lead to future access to this payment plan being withdrawn, wherein payment in full will have to be made at the time of application.

Refunds

Refunds will not normally be given except in extenuating circumstances (e.g. moving home; prolonged illness). All requests for a refund or a reduction must be made in writing, marked for the attention of the School Office to the address below, forms are available from Reception.

Filey Academy
Muston Road,
Filey,
North Yorkshire,
YO14 0HG

Cancelling transport

If your child no longer needs to use this transport, you must tell us **in writing** as soon as possible. You will continue to be charged for all dates until we receive written confirmation of this.